

Mamo Transportation, Inc.

Date: _____ Name: _____ ID# _____ Load # _____

Miles: _____ Rate: _____ Surcharge: _____ Total Pay: _____ Dispatcher: _____

From: _____ To: _____

Advances

Terminal: _____ By: _____ Amount: _____ Date: _____

Terminal: _____ By: _____ Amount: _____ Date: _____

Terminal: _____ By: _____ Amount: _____ Date: _____

Terminal: _____ By: _____ Amount: _____ Date: _____

Expenses

Fuel: _____ Fuel: _____ Fuel: _____ Fuel: _____ Fuel: _____ Fuel: _____

Permits: _____ Permits: _____ Permits: _____ Permits: _____ Additives: _____ Misc: _____

Bus: _____ Bus: _____ Taxi: _____ Taxi: _____ Train: _____ Other: _____

Toll: _____ Toll: _____ Toll: _____ Toll: _____ Motel: _____ Motel: _____

Reimbursement Authorized by: _____ Date: _____

**REMEMBER: If you do not keep good records of your expenses and advances
it is YOUR MONEY that you are losing!**

Total Fuel: _____ Total Tolls: _____ Transportation: _____ Hotel: _____

Personal Expenses: _____ Misc. Expenses: _____ Total Expenses: _____ Date: _____

Make sure you get proper authorization for motels and transportation expenses, before, turning in paperwork and note the name of the person giving you the authorization.